



LEADER Information Sheet 2 (Young People Representative)

The Local Action Group Executive

1. What is the Local Action Group (LAG) Executive?

The Local Action Group Executive is a group of appointed and elected members who will be the decision makers for all LEADER Programme funding applications. They will also have the responsibility of setting project criteria and other programme policies.

2. How many members will it have?

The number of members is 16.

3. What is the membership constitution?

There is a requirement that the Executive Group is made up of representatives from the non-public sector. The structure below takes account of this with 3 or 4 public sector representatives and 12 or 13 from the non public sector. It also ensures that all other necessary sectors are represented e.g. business and farming. Appointed members will be people nominated by the specified organisation listed following an invite by the Lead Partner. Elected members will be nominated by others and be elected by a ballot by members of the wider Local Action Group.

Sector	Subsector / organisation	East Cleveland	North Yorkshire	Cross Border
Elected – 9 members				
Public or non public	Any other			1
Non-public	Young people			1
Non-public	Environment			1
Non-public	Voluntary/community organisations	3	3	
Appointed – 7 members				
Public	District Councils			1
Public	Redcar & Cleveland Council	1		
Public	North York Moors NPA			1
Non-public	Rural Action Yorkshire		1	
Non-public	Tees Valley Rural Community Council	1		
Non-public	Business sector			1
Non-public	Farming sector			1

4. What are the different sectors which are required for Executive Group membership? What do they mean?

The group must be made up of at least 50% representatives from the non-public sector. Therefore, we need to know whether the organisation you are representing is from the public or private sector.

Public sector organisations include:

Parish Councils
Government bodies (including quangos)
Local Authorities (including District Councils, County Councils, National Park)

Non public sector organisations include:

Voluntary organisations
Registered charities
Individuals
Private businesses

The subsectors relate to particular groups who need to be represented on the Executive Group as identified by the Local Development Strategy process.

Nominees may only be nominated in one sub sector category (Young People in this case).

More information about appointed members is available on the website - <http://www.moorscoastandhills.org.uk/local-action-group-executive/>.

5. How often will the Executive Group meet?

Executive Group meetings are held on a bi-monthly basis with occasional meetings in between these dates to cover additional topics.

6. Where will the Executive Group meet?

Executive Group meetings are usually held at the North York Moors National Park Authority offices in Helmsley.

7. How can I find out about sharing lifts to meetings with other members?

A list of current Executive Group members can be found on our website (<http://www.moorscoastandhills.org.uk/local-action-group-executive/>) with whom it may be possible to arrange car sharing.

8. Will meeting venues be accessible by public transport?

We will try to ensure that meetings can be accessed by public transport but unfortunately we can't promise it because of the rural nature of the area and the limited number of venues there are for large numbers of people to meet. More information will be provided when the dates and locations of meetings has been set.

9. I (or the nominated person) have a disability or another condition which means that I have special requirements to help me attend or access a meeting. What should I do?

If you or the person you are nominating has a particular requirement then please let us know. If your circumstances change at anytime or in any way then please advise us in writing or via email. Having this information in advance will help us to find meeting venues which meet everybody's needs.

10. What are the criteria for becoming an Executive Group member?

The criteria for becoming a member are decided by the wider Local Action Group. The Local Action Group is looking for people who:

- Are already members of the Local Action Group (**not mandatory for this election of a Young People representative**)
- Have an understanding of and commitment to addressing the needs of the area
- Are able to make the commitment of time for meetings, reading, travel etc
- Are willing to make a full contribution at meetings
- Will act as a champion for the North York Moors, Coast and Hills LEADER programme

11. If I become a member what is expected of me?

As a member you would be expected to participate fully in the Executive Group and must attend the meetings as far as possible. You can only have your say about a particular project application if you attend a meeting. There is no proxy or postal voting system.

12. Will my out of pocket expenses be reimbursed?

Only those members who are not from public sector organisations can claim out of pocket expenses for travel. Further detail about how to claim expenses will be available in due course.

13. How will I be informed about what's happening with LEADER?

Updates and information will be sent out when there is a specific need to do so. The LEADER programme has a communications plan which includes making sure LAG and Executive Group members are well informed. The website is also regularly updated.

14. How do I become an elected member of the Executive Group?

You must complete the nomination form and find someone to second your nomination, then send it in. You should also make sure that you meet the criteria (see Q10) and that you can commit to the time expected.

15. What happens next?

Firstly we will ensure that the nomination form has been fully completed. We will then collate all the information which has been sent to us ready for a ballot to take place.

16. How will the voting work?

Information will be circulated about each of the nominated candidates to all registered members of the Local Action Group. A ballot form will also be sent out. Only registered members of the Local Action Group are able to vote and as such each ballot form will be numbered. Ballot forms will remain anonymous and no record will be kept about which ballot form was sent to which member. Any duplicate forms will be discounted.

Information about candidates and the ballot form will be circulated by **post**. All ballot papers must be returned by post. A prepaid envelope will be supplied.

Counting of votes will be done by members of the programme staff.

17. What are the deadlines and dates for things happening?

Nomination process closes on – Monday 16th January 2012

Announcement about the ballot process and subsequent successful candidate made shortly after.

If you are standing for election to the Executive Group please set aside 10.00am to 1.00pm on Thursday 16th February 2012 for the next Executive Group meeting. If you are successfully elected you will be asked to attend this meeting at the National Park Offices, Helmsley.

18. Who has overall responsibility for the LAG Executive?

The Executive Group is coordinated by the LEADER Programme Manager who is based at the North York Moors National Park Authority. Most administration will be dealt with by North Yorkshire County Council who will have a dedicated officer dealing with project appraisals and approvals. The Executive Group will be able to ask for specific input or guidance from the Support Group – which is likely to be made up of a group of partner organisation representatives.

19. What are the priorities for funding in the NYMCH LEADER area?

There are three key priority themes or areas of investment for the North York Moors, Coast and Hills LEADER programme as identified by the Local Development Strategy (see

<http://www.moorscoastandhills.org.uk/useful-resources/>) for more details. Information Sheet 3 also provides information on the 12 key areas for investment.

20. I have another question which has not been answered here?

If you wish to discuss any issue relating to the Local Action Group or the Executive Group then please contact:

Mike Horrocks
LEADER Programme Manager
North York Moors National Park Authority
The Old Vicarage
Bondgate
Helmsley
North Yorkshire
YO62 5BP

m.horrocks@northyorkmoors-npa.gov.uk

01439 770657

www.moorscoastandhills.org.uk